

New London-Spicer Schools

PARENT PORTAL ACTIVATION REQUEST

PLEASE COMPLETE AND RETURN TO THE SCHOOL OFFICE IN YOUR CHILD'S BUILDING

I am requesting a login to the New London-Spicer Schools Parent Portal and agree to the terms of the Parent Portal Acceptable Use and Safety Policy.

District #345 reserves the right to deny access to the Parent Portal due to court orders or any other legal proceedings that limit availability of private educational data.

Equipment Requirements:

- *Computer with Internet
- *Windows 98 or higher
- *Mac OS9 or higher
- *Minimum 56K modem

Watch for your Parent Portal Navigation Instructions to arrive by U.S. Mail.

Allow approximately 2 weeks
From the date we receive your request.

CHECK ALL THAT APPLY:

- I have read the Parent Portal Policy #8115
- I have read the Data Interpretation Instructions (Parent Portal User Guide)
- My computer meets the System Hardware and Software Requirements

CHILDREN I EXPECT TO SEE (Grade and Name):

ADDITIONAL USER:

(check one)

- My spouse and I will share the same login
- My spouse wants his/her own login (Complete below)

1 st Portal User (You)	
Name:	
Address:	
City:	
State:	
Zip Code:	
Day Phone:	
Email:	
Signature:	Required
Date:	Required

2nd Portal User (Spouse)	
Name:	
Address:	
City:	
State:	
Zip Code:	
Day Phone:	
Email:	
Signature:	Required
Date:	Required

Office Use Only	PP Approved: _____ PP Denied: _____ Date Received: _____	PP Approved: _____ PP Denied: _____
	PersonID: _____	PersonID: _____
	Secure Access Login: _____	Secure Access Login: _____
	Campus Login: _____	Campus Login: _____